

Documentary Film Makers' Co-operative Ltd.

Environmental Policy

October 2016

Environmental Policy

Introduction

The Documentary Film Makers' Co-operative was established to make films that promote social awareness, engender inter-cultural learning and contribute to the understanding and protection of species diversity, ecological systems and the sustainable management of our planet's natural resources. Correspondingly, we are consciously vigilant of our environmental impact, keeping up to date with changes in environmental needs and ways of fulfilling these, and environmental legislation. We endeavour to take practical action whenever possible to minimize our environmental impact.

This policy has been initiated by the Directors of the Documentary Film Makers' Co-operative in consultation with its members. Reading through all our policies and signing an agreement to enforce them is required for any person wishing to become a member of the DFMC or take up paid or voluntary work with the DFMC. Our policies are subject to a mandatory annual review to which all our members are invited to participate.

Environmental Commitments

We will take the following actions to minimize our environmental impact:

Travel

- ✦ To reduce congestion and pollution, we will walk or use public transport whenever possible, and car sharing when this is the most cost effective and energy efficient option for moving people and equipment, especially on long-distance travel.
- ✦ When filming abroad, we will search for and, if available, hire suitably qualified and experienced local camera and audio operators to join our core film crew. We will do this to minimize international travel, and promote the local economy and local media organisations.

Electricity Usage

- ✦ Carefully plan our film shoots to minimize electricity usage. This includes filming in daylight, using light sensitive cameras, low energy light bulbs and low energy lighting equipment. Florescent lights will be the preferred choice whenever practicable. Florescent lights use significantly less energy.
- ✦ When tungsten lights are used, these will be switched off when cameras are not filming.
- ✦ HMI lights are an exception. HMI's can become damaged and use more electricity if repeatedly turned on and off as they take more electricity to spark when hot; once up they should be left on throughout the shoot.
- ✦ Use heavy gauge stingers (extension cables) because the heavier the gauge the more easily electrons run through it thus saving energy.

Recycling

- ✦ Equipment such as studio lights, stands and tripods will be bought second hand whenever practical.
- ✦ Batteries will always be responsibly disposed of in local recycling centres, and, when possible, rechargeable batteries will be used.
- ✦ We will retain, sort and ensure the recycling of the following materials:

Paper and cardboard
Plastic bottles and containers
Aluminium Cans
Wood
Metals (Ferrous & Non-Ferrous)
Fluorescent lamps
Lightbulbs
Broken electrical appliances
Aerosols
Cabling

Filming on Location

We will conduct our filming shoots ensuring that:

- ⤴ We leave every filming location exactly as we found it, carefully returning moved furniture and objects to their original places and making sure all rubbish is removed and properly disposed of.
- ⤴ When filming outside, we will be careful not to disturb animals or damage vegetation, and to leave no rubbish behind. We will always seek permission from the appropriate authorities to film in nature reserves, parks and forest areas, and guidance from trained wardens and conservation workers.
- ⤴ In built up areas, we will keep noise levels to a minimum, and if we anticipate a filming event will cause excessive noise, we will notify local residents of this at least 24 hours in advance.

Communications and Marketing

The Documentary Film Makers' Co-operative will keep to a minimum the amount of raw materials it uses and wastage. The use of paper will be minimized in the following ways:

- ⤴ Media for showing and consultation is to be streamed online for remote viewing whenever practicable.
- ⤴ In addition to meetings held at venues, internet-conferencing will be regularly used to hold discussions and meetings to save people having to travel to attend meetings.
- ⤴ The Documentary Film Makers' Co-operative will not produce brochures, rate cards, or any other promotional literature.
- ⤴ The Company will not send out promotional mailshots.

Purchasing

We endeavour to purchase our equipment, stationary and other supplies from suppliers who are certified to abide by fair trade standards and by certification bodies such as the Forest Stewardship Council.

Distribution

Our films will be distributed through channels and distribution companies that share the Documentary Film Makers' Co-operative's social justice values and environmental commitments.

Declaration

On behalf of **Documentary Film Makers' Co-operative** we, the undersigned, will oversee the implementation of the **Environmental Policy** and take all necessary steps to ensure it is adhered to.

Signed: Name: Nicolette Burford de Oliveira Position within Documentary Film Makers' Co-operative: Founding Director Date:	Signed: Name: Massimiliano Guelfi Position within Documentary Film Makers' Co-operative: Director Date:
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The Documentary Film Makers' Co-operative is a non-profit making Company Limited by Guarantee registered with Companies' House; Company Number 07897098.